

BRCC Boad of Director's Meeting February 26, 2013

Present: Jill, Ray, Christine, JoAnn, Anna, Judy, Rodger

Absent: Paul

Director Reports & Updates:

Membership – Christine

- (a) Currently we have 122 members with 3 new members.
- (b) New membership form was presented. The form will be posted on the websites to permit electronic submission.
 - a. The form will be modified to include information re. which team the member will join
e.g. DragonMax, ATT, Bayer, San Leandro High, etc.
- (c) Member waivers
 - a. Has been approved by the insurance company and the board
 - b. Will be printed on the back side of the membership forms
- (d) Guest waivers
 - a. Designed to include multiple guests
 - b. Separate adult and minor waivers

Treasurer's Report – Ray

- (a) \$2407 in BRCC account
- (b) approximately 20 renewals are due; requested help in collection of membership dues.
- (c) Apple stock has dropped to ~\$450/share (but still is a substantial backup for finances)
 - Rodger: Apple stock will pay a dividend which can be added to incoming expected funds

Communication – Jill

- (a) All members encouraged to communicate their concerns to the Board members. Emails for the board members are:

Jill and Ray L'Esperance: rayjill@comcast.net

Paul Kamen: pk@well.com

Christine Nesbitt: cenesbitt6@yahoo.com

JoAnn Kop: joannkop@yahoo.com

Anna Bastien: judy.bastein@gmail.com

Judy Lee: gong7611@yahoo.com

Rodger Garfinkle: RodgerRafter@yahoo.com

Concerns will be discussed among the board members to ensure that practices are consistent with our bylaws and that the BRCC is able to support suggestions.

- (b) PDBA meeting:

- a. The organization of the regional competition was discussed. See Rodger's emails for details – 2 day event with premier, 39+, 49+ and 59+ divisions; event to be held in Oakland on August 10-11th.
- b. Association is promoting the "Under 23" teams; we should continue our efforts to invite the Cal and UC Davis teams to practice at the Berkeley Marina. Association is trying to raise funds to send these teams to various races.
- c. New website was shown; Jill would like the board to consider possibly hiring someone to redesign the BRCC website. Expected cost would be \$450-1000. Further discussion in future board meetings.
- d. Connie is a PDDBA member who trying to establish a training program for coaches. She is looking for a PDDBA endorsement. Training would be a 2 day event.

Goal setting:

(a) Equipment – Anna (see attachment)

- a. 3 options proposed for refurbishing the bottom of the Max boat. Anna's preference is for Option 2. Prior to making a decision, Max will be pulled out of the water to inspect the bottom.
- b. PFD and paddle inventory presented
 - i. PFD – need to clean the PFDs; Anna is investigating an option to use hydrogen peroxide.
 - ii. Paddles - \$60 for supplies for Gary to refurbish the wood paddles. Per discussion, we need ~12-20 additional paddles to support the 4th of July community service. Rodger will get information re. the paddles that BAD is purchasing.

(b) Steerspeople – Jill/Judy

- a. Steering clinic on Sat., March 9th; a new person will be mentored by an existing steerperson (Board members agreed that Paul should be briefed before an announcement was sent out.)
 - i. clinic is for anyone who wants to give steering a try that will be less intimidating tahn during a regular practice. If someone can't make it on Satu., we can try to schedule another one or person can contact us for a private session. The hope is people will continue toward steering certification. However it may not be for everyone.
 - ii. hope is that the new group can support each other through the learning process
- b. Motivations for becoming a steersperson (to be communicated to the BRCC members)
 - i. Familiarity with another aspect of dragonboating
 - ii. To support the team; we can't paddle without a steersperson
 - iii. Shared team task as everyone wants to paddle to build their strength and improve their technique

(c) BRCC Website – Jill

- a. Jill suggested that we might consider hiring someone to work on our website. She will present more information at future meetings. (Example is the new Wasabi website which she saw at the PDDBA meeting.)

(d) Youth Programs – Judy

- a. Thuy is in contact with Jenny, the San Leandro High captain. Per Rodger, the students will practice on Wed. at 5pm and Sat. at 10:30am.
- b. El Cerrito High: They do not have insurance that would cover the dragonboat activity. Therefore, the students would need to organize as a non-school activity.
- c. Denise and Thuy have offered to help Judy with these programs.
- d. Judy would like to target middle school students this year as the future high school teams.
- e. Jill suggested a partnership with other youth programs, e.g. Pagasus Project and Shorebird Park, where the students can have a marine biology experience in conjunction with a boating experience. Judy will discuss with Paul re. the Pegasus group and how to be more involved with their total program on a regular bases and not just once a year.

(e) Outreach – Judy

- a. Kay will cohost the April Bay Festival event. She is talking to possible cohosts (Candice, Judith).
- b. We are hoping that Linda B. will organize the BRCC efforts for the 4th of July event.
- c. Cancer survivor team: Judy has gotten information from Khiet and Heidi.
- d. Meetup: we have ~100 members; do we want to continue support of the site? How do we manage the site? This will be a topic for future meetings.

(f) Other

- a. Penn Yan: Ray made 2 proposals. (1) to do a swap of the Penn Yan for another type of boat which can be used for training e.g. Boston Whaler or (2) fix the strut which would allow us to sell the Penn Yan for a higher price.
 - i. Rodger said that he would prefer not to use a Boston Whaler for training as it is hard to provide feedback to all the boats simultaneously
 - ii. Ray will do an analysis re. the impact on the BRCC finances if we fix the Penn Yan but are unable to sell the boat in 2013.

Financial Planning/Budget Proposal

- (a) An estimate for a 2013 budget was proposed. (see attachment)
 - a. proposed increase for the bottom paint for Max to \$1200 to be consistent with Anna's proposal (option 2)
- (b) No scheduled fundraiser for 2013

Future BRCC board meetings – JoAnn

- (a) Per the new bylaws to have a meeting in the first week of every even month, proposal is to meet the first Tuesday of the designated months. These dates would be:
 - a. April 2, 2013
 - b. June 4, 2013
 - c. August 6, 2013
 - d. October 1, 2013
 - e. December 3, 2013

Items for Future Meetings –

1. BRCC website design
2. Decision re. paddle purchase
3. Management of the Meetup website
4. Community Service – how much?
5. Ravenna Sponsorships – Jill
6. Decision re. whether to fix the strut on the Penn Yan

Berkeley Racing Canoe Center
2013 Estimated Budget

| | 2012 ACTUAL | 2013 ESTIMATE | DIFF (B-A) |
|------------------------------------|-------------|---------------|------------|
| CASH/INCOME | | | |
| CARRYOVER - CHECKING | 3,715 | 2,993 | (722) |
| CARRYOVER - SAVINGS | 606 | 606 | (0) |
| DONATIONS | 1,695 | 500 | (1,195) |
| MEMBERSHIP DUES | 8,580 | 8,500 | (80) |
| FUNDRAISING | 3,796 | - | (3,796) |
| HAT SALES | 66 | 50 | (16) |
| INSURANCE PMT FOR KAYAK | 800 | - | (800) |
| YOUTH TEAM RACING FEES | 375 | - | (375) |
| | 19,633 | 12,649 | (6,984) |
| EXPENSES | | | |
| DRAGON BOAT LEASE/PUR INSURANCE | 500 | - | (500) |
| DRAGON BOATS | 539 | 700 | 161 |
| PENN YAN | 339 | 350 | 11 |
| BRCC LIABILITY | 680 | 706 | 26 |
| ADMIN EXPENSES | 443 | 400 | (43) |
| REGISTRATION AND TAXES | | | |
| CORPORATE REGISTRATION | 20 | 20 | - |
| DMV REG - PENN YAN | - | 20 | 20 |
| PROPERTY TAX | 43 | 43 | 0 |
| ANNUAL PDBA DUES | 300 | 300 | - |
| RACE PROGRAM | | | |
| YOUTH TEAM RACE FEES | 300 | 500 | 200 |
| Subsidy for Treasure Island | 1,500 | 1,500 | - |
| EQUIPMENT | | | |
| LOCKER, PFDS, PADDLES | 53 | 1,500 | 1,447 |
| OC-1 | 0 | - | - |
| MAINTENANCE | | | |
| RESTORE MAX PAID IN 2012 | 2,280 | - | (2,280) |
| RESTORE RUBY/TIN BOAT | 7,925 | - | (7,925) |
| BOTTOM PAINT - MAX | | 1,000 | 1,000 |
| MISC REPAIRS | 290 | 300 | 10 |
| SMALL BOAT FLEET | 0 | 200 | 200 |
| PENN YAN | 50 | - | (50) |
| COMMUNITY SERVICES | 375 | 1,000 | 625 |
| | 15,636 | 8,539 | (7,097) |

Board Discussion Feb. 26, 2013

Topic #1: Refinishing the bottom of Max in Oct/Nov. 2013

Option 1: BMC does everything = \$2500*

- a) haul
- b) wash
- c) place on stand
- d) tape
- e) sand
- f) paint (3 coats hand rolled paint)
- g) launch

*Does not include repairs

Option 2: DM sands and tapes the boat, BMC paints = est. \$ 1200*

Labor

- a) BMC hauls, washes, places on stand, launches = \$ 450
- b) DM sands and tapes boat = \$ 0
- c) BMC paints (3 coats of hand rolled paint) = \$ 450

Supplies and Materials:

- d) 3 sanders for 2 days = 2(3 x \$15) = \$ 90
- e) sandpaper \$1/sheet = \$ 20
- f) miscellaneous supplies = \$ 190

Total = ~\$ 1200

*Does not include repairs

Option 3: DM performs all work at the BMC = est. \$ 885 * (Does not include repairs.)

Labor

- a) BMC hauls, washes, places on stand, launches = \$ 450
- b) DM sands, tapes and paints boat = \$ 0

Supplies and Materials:

- c) cost of paint (enough for 3 coats) = \$ 125
- d) 3 sanders for 2 days = 2(3 x \$15) = \$ 90
- e) sandpaper \$1/sheet = \$ 20
- f) rollers and miscellaneous supplies = \$ 200

Total = ~\$ 885

Comments: According to Karl, 3 coats of paint can be applied on one weekend with no additional work required between coats. I am assuming he means one coat per day: Friday, Saturday, Sunday.

Before we consider any of these options, we should pull Max out of the water at the dock and have someone do a visual inspection to determine the need for repainting.

PFD and Paddle Inventory: February 2013

PFD Inventory

| | |
|--------------------------------|------------|
| • Infant/toddlers (15-21 lbs): | 5 |
| • Child (30-50 lbs): | 12 |
| • Youth (50-90 lbs): | 23 |
| • Adults (90+ lbs): | 64 |
| Total: | 104 |

Comment: The biggest problem with the PFDs is unsightly mold and mildew. I will try to identify a user-friendly solution to address this issue. It's time for a PFD Cleaning Party after practice.

Paddle Inventory

| | |
|---------------------|-----------|
| • 42 to ~45 inches: | 24 |
| • 47 to 51 inches: | 36 |
| Total: | 60 |

Comments:

- Gary is in the process of refurbishing the injured paddles. He is resurfacing and varnishing 5 paddles per week.
 - We will reimburse Gary for materials:
 - Varnish \$35
 - 2 Brushes \$15
 - Paint Thinner \$10
- Total: \$60**

Future Paddle Purchases

- GreyOwl Practice Paddles:
 - \$40/paddle (per Jeff at DoubleFifth Feb. 2013)
 - \$20 for combined shipping
 - Price for 10 paddles = \$420 (10 x \$40 + \$20)
- Rodger's research about the paddles being used by BAD.