

## BRCC Board of Directors Meeting

October 14, 2014

### Berkeley Yacht Club

- I) Meeting was called to order at 7:46 p.m. by Jill. Members present – Jill L’Esperance, Paul Kamen, Henry Viets, Thuy Nguyen, Ed Salvador, Linda Bonura
- II) Membership Report (Thuy) - Welcome to four new members who joined our club in August and September:

1. *Claire Colbum-Collier*
2. *Kapris James*
3. *Christopher Chung*
4. *David Ducay*

*Total members=178*

*DragonMax - 121 members*

*Bayer - 11 members*

*AT&T 11 members*

*CAL 18 members*

*East Bay Rough Riders - HS team: 17 members*

As part of her membership report, Thuy also reported out on the importance of getting signed waivers from all paddlers, regardless of which team(s) they are on. In an effort to make the waiver process more centralized and streamlined, Jill suggested the possibility of creating an on-line form for this. Thuy has expertise in this area and agreed that it is worth investigating. The board also had an opportunity to recognize two paddlers who are closer to achieving steersperson status. Kenny Hua has passed the “key test,” and Hee soo Kim has passed the entire written test. Next steps are the practical exam with Paul.

- III) Treasurer Report (Eric, via iPhone!!) –

- Current cash position - as of today, taking into account any outstanding deposits and expenditures, BRCC currently has **\$4,880.01** in its bank account. Since the last meeting, BRCC had income of \$1,699, the majority of which (\$1,336.62) was in the form of a payout of accrued dividends in the Apple stock account. \$23,056.43 in expenses were incurred during the period, the majority of which (\$23,030.92) was paid towards Ravenna Subsidy #3 (approximately \$6,640) and other Ravenna-related expenses, all of which was paid out from fundraising money and Ravenna donations.
- Regarding the budget for OC expenditures, I have attached a copy of the budget that was submitted with the BRCC report to the Waterfront Commission. The small fleet budget was listed as \$200.

- Regarding the Ravenna expenditures, the following is the detail of the payouts from fundraising pre-Ravenna:

RAVENNA EXPENSES

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ACTUAL

Ravenna Subsidy #2	\$ (6,234.71)
Uniforms - Jill's Reimbursement	\$ (1,500.00)
Transportation - Ray's Reimbursement	\$ (822.91)
Social Events - Paddlers Only (Linda)	\$ (3,510.00)
Team Registration (Linda)	\$ (4,355.00)
Transportation - Van Rentals (Linda)	\$ (5,744.97)
Uniforms (Jill)	\$ (414.58)
Uniforms (Linda)	\$ (136.93)
Ravenna Subsidy #3 - Net	\$ (6,664.00)

- I have since written a check to Linda Lee for \$2,205.04 to zero out the \$31,588.54 of Ravenna fundraising/donation money. If you include the \$16,540.00 paid out by BRCC via Ravenna Subsidy #1, the total amount paid towards DragonMax's participation in the 9th IDBF Club Crew World Championships is **\$48,128.54**.

***Thank you so much, Eric. Your detailed reports are very appreciated and make the club's financial position very clear.***

- IV) Discussion/Action Items** - Paul Kamen has incurred expenses related to repairs and design modifications of our small fleet, hoist, and locker configuration. The discretionary budget has been \$200 for these miscellaneous repairs. Paul's out-of-pocket expenses exceeded this cap this month and he made *a motion to authorize a full reimbursement of the \$377.68 he had spent in service of the club. Ed seconded the motion and it passed unanimously.*

- Old Business:
  - \***7X7 Locker** – This will be purchased and installed by Thanksgiving. There is also a search in process to find 3 connect-a-docks to replace the old floating docks.
  - \***Hoist Repairs** – Per Paul the hoist is repaired and the Champion boat is almost all the way out of the water. These repairs are really a stop-gap measure and a complete redesign and repair of both the docks and hoists could incur expenses of \$6,000 to \$9,000 dollars. This is a summary of issues and possible actions related to the ongoing maintenance and upkeep of the Champion boat:

- when the boat fills with water while hanging from the hoist it gets too heavy to be properly supported and there is a very real risk that the hoist will break. We could put 4 more trash cans filled with water on the dock to stabilize it more.
- the board has instituted a sort of informal phone tree (organized by Ed) to get people who live near the marina to come down and bail the boat if it starts to rain heavily. DO NOT get into the boat to bail it!
- we could drill a drain hole into the floor of the Champion to assist in evacuating the water
- we could leave the Champion boat in the water (not on a hoist) if we paint the bottom with anti-fouling paint to retard algae growth
- we could lower the boat into the water if rain is forecast (preventive measure)
- we can get a cover for the Champion to keep water out. Some research on costs is needed.
- for the winter we could store the boat upside-down on the hoist if the boat has the proper support structure
- we can drydock it

**Jill strongly urged the creation of a Master Plan that will guide us** as we grow and assist the club in avoiding cost overruns as we upgrade our facilities and equipment. Henry also wondered about the possibility of obtaining grants to help us with our modernization and expansion plans.

**\*Operating Rules Changes** – Important changes to the Operating Rules of BRCC were made prior to the August board meeting that effect all paddlers and steerspeople. They involve the distance from shore that our boats can operate and the mandatory use of PFDs. Paul had discretion in the wording of these changes but it is important for members to note the following: Our 6/16 boats can go out 500 meters from the shore at the steersperson's discretion based on a variety of factors (weather, wind, hazards). The Champion boat can go 100 meters from shore. PFDs must be close-at-hand for every paddler but MEMBERS who can swim are not required to wear them, even outside the breakwater. Non-members and members who cannot swim must wear their PFDs at all times. The minutes of the August meeting have been amended to say "operating rules" instead of "general guidelines" in the "Safety" paragraph dedicated to these changes.

- Subsidy for the Rough Riders: Lawrence Pang (coach) requested \$500 to allow all of the high school team (Rough Riders) paddlers to register for the Halloween Howl. Paul moved to provide a race fees subsidy of up to \$500 (or the full cost of the race fees) to the team. Linda seconded the motion. A brief discussion centered on determining the exact amount required. After being informed of the full amount that Lawrence needs, we will award it. The motion passed unanimously.
- OC-1 Repairs: Various options for attacking the repairs on the outrigger were discussed. Ed suggested having Tim Herring (of the O’Kalani Outrigger Club) take a look at the canoe and assess the extent of repairs required. Option 2 was to have Gary Young take the canoe to Sacramento to Huki (a manufacturer of OC-1s) to see if they could do the fiberglass repair. The third option was to buy a new amma. And the fourth option was to buy an entirely new (to us) OC-1. The goal is to have an OC-1 up and running the entire month of December. \*\* Secretary’s note – Paul repaired the amma of the OC-1 and it has been used during our “Try Something New” practices on Saturdays.
- Ravenna Wrap Up: ***The Board wishes to commend Linda Lee for her excellent service managing the money for Ravenna.***
- Annual Membership Meeting: January 10<sup>th</sup>, 2015 10:30 to 12:00 (Location TBD)

**The annual Membership Meeting is a very important event for our club. It is an opportunity to bring fresh ideas forward, infuse fresh energy into our activities and bring fresh leadership forward to help guide BRCC through the next year. Board positions are available! After three years of dedicated service, Jill is stepping aside as President. Thuy has also expertly served as Membership Chairperson for three years and is stepping aside. Other positions are also available and we have a vibrant group of new and veteran members who can make a tremendous contribution to our organization. Ask ANY board member for more information if you are even slightly interested in a leadership role.**

- V) **Future Meeting** – The next BRCC Board Meeting is scheduled for Tuesday, December 2. Jill introduced the idea of inviting the Team Managers of all of the teams that operate under BRCC to the meeting. That would include the managers of the Rough Riders, Bayer, ATT, DragonMax, and Cal. The purpose would be to give them a forum to raise and discuss issues (ie. scheduling, camaraderie) before any conflicts arise. It could possibly lead to a revision of the bylaws to include a Board

seat for each team. This is a discussion item only at this time, but the invitation to the team managers will be extended by Jill or Rodger.

**VI) Meeting adjourned at 9:01.**