

## **BRCC Board meeting 3/27/18 Berkeley Yacht Club**

The meeting was called to order at 7:24pm

### **Members present:**

Grant Bennett - President  
Paul Kamen - Vice President  
Barbara Nishi - Secretary  
Gary Tang - Treasurer  
Mike Graham - Fleet Captain  
Gina Kwai - Membership  
Regine Boysen Yee - Competition Director  
Sandy Oliver - Outreach Director  
Gary Young - Small Fleet

Also present

Jeanny Wang  
Katherine Perymon

### **Approval of minutes -**

- *Barbara moved to approve the minutes from the February 27 meeting. Sandy seconded the motion and all voted in favor.*

### **New Business - Fundraising**

Jeanny Wang was present to discuss forming a committee to increase sponsorships and donations for BRCC for team activities, races, visibility, and special projects. Katherine contributed to the document and was present at the meeting.

Jeanny's full proposal is available at: <https://docs.google.com/document/d/1yuyu4EC1jvYb-IQmkNtCv2v0AHIYLt5C7vB4bqYXlmk8/edit>

One of Jeanny's suggestions was to add a button to the website to make it easier to donate money to BRCC, especially for corporate matching donations. She "received a donation from a Craigslist employee which will be matched three-fold by the Craigslist foundation (\$100 becomes \$400). The person who donated said it was near impossible to find a DONATE link on either website...". (Jeanny said that the donation was for one of her proposals — raising awareness of water quality issues. BRCC has not approved this proposal.)

Questions and comments from the board about the proposal included:

- Is this mainly a fundraising effort for the Hungary trip or is it ongoing?
- Past fundraising efforts (e.g. for Ravenna) involved a tremendous amount of work and the funds raised ended up being mostly from members.
- Tax implications and financial accountability
- Most importantly, should this be under the auspices of BRCC or is it a matter for individual clubs to address? RoughRiders already do their own fundraising, and DragonMax has done so in the past.

It was decided that more discussion was needed and no decision was made.

### President's Report - Grant

The waterfront commission accepted BRCC's application for waiver of berthing fees and forwarded to City Council

### Vice President's Report - Paul

- There was a complaint from the Coast Guard about the dragonboats but they wouldn't divulge the name of complainer. No one knows exactly when and where it happened.
- Paul brought postcards to distribute generally and also for Bay Fest
- He wants to put a version of the operating rules online
- He'd also like to change life jacket policies — everyone should wear one after dark. He also suggested a swimming ability declaration. Paul will update the document and bring it to a meeting for approval to distribute.

### Treasurer - Gary Tang

It was noted that at the last meeting, the Board approved a motion that all expenditures over \$1000 need 2 signatures, and that any decision about the Apple stock needs Board approval. Gary's purchase of \$2715.85 for 20 shares of VTI stock should have gone through these channels.

4:05 PM  
03/26/18  
Cash Basis

### Berkeley Rowing Canoe Center Balance Sheet As of March 26, 2018

	Mar 26, 18
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10000 - Wells Fargo Bank	
Rough Rider Budget	4,036.00
10000 - Wells Fargo Bank - Other	25,499.96
Total 10000 - Wells Fargo Bank	29,535.96
10001 - Thomas Assets	22.23
Total Checking/Savings	29,558.19
Total Current Assets	29,558.19
Other Assets	
15001 - Apple	61,425.00
15002 - VTI	2,715.78
Total Other Assets	64,140.78
<b>TOTAL ASSETS</b>	<b>93,698.97</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
30000 - Opening Balance Equity	27,236.07
32000 - Retained Earnings	60,257.08
Net Income	7,205.82
Total Equity	94,698.97
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>94,698.97</b>

**Berkley Riding Centre Centre**  
**Profit & Loss Budget vs. Actual**  
January 1 through March 26, 2017

	ACTUAL	Budget	Over/Under	% of Budget
<b>Total Revenue</b>				
07000 Revenue				
010000	0.00	5.28	5.28	0.0%
020000 - General	0.00	0.00	0.00	0.0%
030000	0.00	0.00	0.00	0.0%
040000 - College Students	0.00	0.00	0.00	0.0%
050000 - Membership	1,000.00	8,000.00	7,000.00	12.5%
060000 - Other	0.00			
<b>Total 07000 - Revenue</b>	<b>1,000.00</b>	<b>13,280.00</b>	<b>-12,280.00</b>	<b>7.5%</b>
<b>Total 10000 - Profit</b>				
	1,000.00	13,280.00	-12,280.00	7.5%
<b>Expenses</b>				
04000 - Cash Service Charge	5.00		5.00	
05000 - COMMUNICATIONS				
010000	0.00	5.28	5.28	0.0%
020000 - Advertising	0.00	0.00	0.00	0.0%
030000 - Printing & Management Costs	0.00	0.00	0.00	0.0%
040000 - Postage	0.00	0.00	0.00	0.0%
050000 - Telephones	0.00	0.00	0.00	0.0%
060000 - Other	0.00	0.00	0.00	0.0%
<b>Total 05000 - COMMUNICATIONS</b>	<b>0.00</b>	<b>5.28</b>	<b>5.28</b>	<b>0.0%</b>
06000 - Insurance Expense	0.00	2,000.00	-2,000.00	0.0%
07000 - Fuel Expense	0.00			
08000 - UTILITIES				
010000	0.00	5.28	5.28	0.0%
020000 - Equipment Expense	0.00	0.00	0.00	0.0%
030000 - Repairs	0.00	0.00	0.00	0.0%
040000 - Fuel Expense	0.00	0.00	0.00	0.0%
050000 - Travel	0.00	0.00	0.00	0.0%
060000 - Other	0.00	0.00	0.00	0.0%
<b>Total 08000 - UTILITIES</b>	<b>0.00</b>	<b>5.28</b>	<b>5.28</b>	<b>0.0%</b>
09000 - Repairs and Maintenance				
010000 - Repairs and Maintenance				
010000 - Fuel Expense	100.00	0.00	100.00	0.0%
020000 - Repairs and Maintenance	0.00	0.00	0.00	0.0%
020000 - Repairs and Maintenance - Other				
<b>Total 09000 - Repairs and Maintenance</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.0%</b>
<b>Total 09000 - Repairs and Maintenance</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.0%</b>
10000 - Safety Fund Maintenance				
010000 - Safety Fund Maintenance				
010000 - Fuel Expense	0.00	0.00	0.00	0.0%
020000 - Repairs and Maintenance	100.00	0.00	100.00	0.0%
030000 - Safety Fund Maintenance - Other				
<b>Total 10000 - Safety Fund Maintenance</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.0%</b>
<b>Total 10000 - Safety Fund Maintenance</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.0%</b>
11000 - Payroll Expenses	0.00			
12000 - Taxes				
010000	0.00	0.00	0.00	0.0%
020000 - Property Taxes	0.00			
030000 - Other Taxes	0.00			
<b>Total 12000 - Taxes</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
13000 - Depreciation Expense	0.00			
<b>Total Expenses</b>	<b>100.00</b>	<b>1,000.00</b>	<b>900.00</b>	<b>9.0%</b>
<b>Total Net Income</b>	<b>900.00</b>	<b>12,280.00</b>	<b>-11,380.00</b>	<b>7.3%</b>
010000	0.00			
020000	0.00			
030000	0.00			
<b>Total 10000 - Net Income</b>	<b>900.00</b>	<b>12,280.00</b>	<b>-11,380.00</b>	<b>7.3%</b>
<b>Total Net Income</b>	<b>900.00</b>	<b>12,280.00</b>	<b>-11,380.00</b>	<b>7.3%</b>

Gary summarized his reports as follows:

- Expenses - none
- Income: not a lot coming in until the beginning of next year — the only money coming in will be from new members
- There is about \$30,000 cash. About 4,000 is Rough Riders', \$26,000 is BRCC's. We should save \$5000 for racing fees etc.

For budgeting purposes, we estimated that boats should be hauled out every 3 years. They will be out of commission for about 1 week and cost roughly \$1600 per boat for bottom maintenance

Gary Y thinks the Apple stock will go up in value and that we should keep it. Grant talked to Rodger who says that he thinks it is the end of the bull market.

### **Membership** -Gina

There are 6 or 7 new members and 1 new Cal student

### **Outreach** - Sandy

- Bay Fest is coming up soon and volunteers signups are going well.
- Kids paddles look okay
- July 4 insurance paperwork is done
- To cut down on wait times, can we conduct safety briefings while people wait in line? Gary will help Sandy
- There will be new signage for Bay Fest for the waiver table and line-up area.
- *Grant moved to allot \$200 for signage. Paul seconded and all approved.*

### **Fleet** - Mike

- Gary and Mike will work on sanding and painting seats this week. Should blotchy red stuff on tin boat be painted over?
- Paul will put bow and stern lines on each boat.
- Champion wood is rough under arms. Gorilla tape this week

### **Small fleet** - Gary Young

- The red kayak's foot pegs are okay and wire will be replaced.
- The OC2 needs work. Mike will help with that. The rudder cable is fixed
- Paul will fiberglass the green kayak if someone else will sand afterward
- John Lin fixed the OC1

### **Competition Director** - Regine

Nothing new to report

### **Other business**

Investment policy - Barbara expressed concerns that membership funds were being invested in the stock market. It was explained that any investments are from proceeds from Apple stock dividends.

- *Grant proposed that before any stock investment is made, the board should be consulted and approve the investment. Paul seconded the motion and all voted in favor..*

Gary suggested having a lion dance ceremony to bless the paddles etc. before the team goes to Hungary. Sandy will ask Lisa Bullwinkle if they already have lion dancing at the July 4 festival.

BayFest: Paul feels strongly that we should tell people ahead of time when the last signup is.

- *Barbara moved that we officially add the position of Small Fleet Captain to the board. Sandy seconded the motion and all approved.*

#### Hungary Subsidy

- It was estimated that for 80 people to receive \$50 per year of membership as a subsidy to defray Hungary expenses, the board would need to allocate roughly \$24,000. It was decided that BRCC doesn't have sufficient funds to do so.
- *Motion: Grant proposed a need-based subsidy to be administered by Linda Lee. Barbara seconded the motion and all approved. Gary will talk to Linda to determine whether she wants to send an email notifying membership, or whether BRCC should do so.*
- *Motion: Regine moved to allocate \$5000 for a need-based subsidy. Paul seconded the motion and all approved.*

#### Paddles

- Do we need them? Will waterside workshop sand the ones that need sanding? Can we do them before Bay Fest? Or tape them?
- Gina and Mike will count paddles on Friday. We need 60 adult paddles.
- *Grant moved to adjourn. Mike seconded. All approved*

The meeting adjourned at 9:27pm

#### **Decisions occurring by email after the 3/27/2018 meeting**

April 10, 2018

Linda Lee relayed a request from Jeanny Wang asking that Jill Tabler's 2018 membership fee be returned to Jill for hardship reasons and because she was injured after paddling just once with the team.

- *Gary Y, Gina, Paul, Mike, Gary T, Barbara, Regine and Sandy voted to refund the membership fee, with Regine advising that the check be sent directly to Jill rather than to Jeanny.*

April 23, 2018

Rodger says that the coach of Northwind inquired about using the Champion boat to practice for Hungary. He would most likely be available to be their BRCC certified steerer if needed.

- *Paul moved that we authorize Rodger to host the Northwind team at his discretion, provided: 1) Rodger is in the boat as Steersperson in Charge; and 2) The Northwind practice schedule is approved by Competition Director, Regine. Gary Young seconded the motion and Regine, Gina, Barbara, Mike, Gary T and Sandy approved. The motion passed.*