

BRCC Annual Meeting 10/15/2019

Berkeley Yacht Club

The meeting was called to order at 7:28pm

**Members present:**

Grant Bennett - President

Barbara Nishi - Secretary

Gina Kwai - Membership

Gary Young - Small Fleet Captain

Regine Boysen-Yee - Competition Director

Tim Jeung - Publicity and Recruitment Director (Adriel Maravilla absent)

**Absent:**

Paul Kamen - Vice President - absent

Gary Tang - Treasurer absent

Sandy Oliver - Outreach Director - absent

Mike Graham - Fleet Captain - absent

**Approval of Minutes**

*Grant moved to approve the minutes from the last meeting. Gary seconded. All voted aye.*

Barbara will be resigning from the Board at the annual meeting.

**Grant - President's Report**

Nothing to report

**Paul - Vice President's Report**

In absentia: Paul wanted a piling to keep the dock from swinging. Regine says we can put the docks closer together.

**Gary Tang** - Treasurer's Report

Gary's financial reports to come.

**Gina** - Membership Report

Gina has asked Linda to help find someone to replace her on the board.

There are 3 new paid memberships for 2020

**Regine** - Outreach

Regine asks if we should eliminate the Competition Director position. Does it need to be a board position? Regine says it's a very small position but it is important for scheduling purposes. Gary thinks we should keep it as a board position. Grant says Regine's voice is also important to have on the board. It was decided that the position should be kept.

**Gary Y** - Small Fleet

The OC2's ama broke but it's now fixed and usable. It still leaks so Jon and Gary are looking into putting a hollow tube in where the rudder shaft is now.

The wind blew one of the OC1s off the rack. Regine and Warren replaced the straps with stronger ones.

**Tim** (and Adriel in absentia) - Publicity and Recruitment

New job description to be included in the bylaws:

The Publicity Director(s) shall be responsible for:

Team development through media advertising using the most effective means available

Recruitment of team member paddlers

Coordination of social events to foster BRCC growth and sustainability

Promoting the building of teams under the BRCC umbrella.

The Publicity Director is also responsible for managing or coordinating BRCC use of social media.

Adriel and Tim will start focusing on recruiting in the spring. There are Roughrider alumni interested in joining but they're in school now. Adriel and Tim are looking at recruiting from community colleges and Cal team members who want extra practice. They want to focus on DragonMax Premier (under 40) for now. But they eventually want to focus more on 25 and under.

## **NEW BUSINESS**

### **In a prior email, Paul moved that**

*We authorize Gary Tang for "multiple automatic approval" as requested, to manage the BRCC CD. This authorization shall terminate if Gary Tang is no longer BRCC Treasurer, or on December 31 2020, whichever comes first.*

*Gary Young seconded and all present at the meeting voted in favor.*

### **Jet Docks**

The Marina approved the design and Phase I been installed.

To stabilize the float, Warren proposes adding 2 squares to keep the boat from tilting.

#### Phase II

2 dragon boats (Max and Ruby) will be on south side of kayak rack. We will move the kayak dock north a bit, and the slot where Max and Ruby are now will get smaller.

We will need to allocate more money than the originally allotted \$12,000 to complete Phase II. Warren will give us an estimate so we can vote on an allocation.

The tin boat needs to be power washed.

### **Annual Meeting**

January 18? - Grant will check the date with the Yacht Club.

The board will buy pizza and board members will bring salad and dessert.

### **Boats filling with water**

Gary is worried about rain filling the boats. Can we look into getting canvas covers for the dragon boats? Or shall we install plugs? We agreed that plugs would be better so we don't need canvas covers. As soon as the boats are on floats, we will put 2 drain plugs in each boat. Grant will talk to the Berkeley Marine Center about cost.

At 8:34 Grant moved that we adjourn the meeting. Barbara seconded the motion and all voted aye.

### **Decisions made via email after 10/15 meeting**

Linda Lee says a paddleboat is being given away. It was decided that we don't really have the space for it and that it doesn't fit the objectives of dragonboating.

It was decided that the 2020 budget should include money (amount not determined) for a subsidy for the 2020 France race.

**Berkeley Racing Canoe Center**  
**Balance Sheet**  
As of November 30, 2019

---

	Nov 30, 19
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Wells Fargo Bank	
Reserve Cancer Survivor Fund	500.00
Reserve Maintenance/Replacem...	9,714.76
Reserve Rough Rider Budget	292.79
10000 · Wells Fargo Bank - Other	7,760.26
<b>Total 10000 · Wells Fargo Bank</b>	18,267.81
10001 · TDameritrade	481.86
<b>Total Checking/Savings</b>	18,749.67
<b>Total Current Assets</b>	18,749.67
<b>Other Assets</b>	
18001 · Apple	48,806.54
18002 · VTI	2,631.69
<b>Total Other Assets</b>	51,438.23
<b>TOTAL ASSETS</b>	<b>70,187.90</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
30000 · Opening Balance Equity	27,236.07
32000 · Retained Earnings	54,965.26
39000 · Security Gains & Loss, book...	-4,007.85
Net Income	-8,005.58
<b>Total Equity</b>	70,187.90
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>70,187.90</b>

**Berkeley Racing Canoe Center**  
**Profit & Loss**  
 January through October 2019

	Jan - Oct 19
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>47900 · Revenues</b>	
Dividend	471.58
Donations - General	560.31
Interests	110.63
Membership - College Students	290.00
Membership dues	13,490.00
	14,922.52
<b>Total 47900 · Revenues</b>	14,922.52
<b>Total Income</b>	14,922.52
<b>Expense</b>	
<b>50000 · Bank Service Charges</b>	4.50
<b>51000 · Club Governance</b>	
Administrative	282.00
Club Membership	386.70
Meetings & Management Events	587.47
	1,256.17
<b>Total 51000 · Club Governance</b>	1,256.17
<b>52000 · Insurance Expense</b>	2,373.50
<b>60000 · Programs</b>	
Equipment Expenses	131.00
	131.00
<b>Total 60000 · Programs</b>	131.00
<b>61000 · Membership Expense</b>	
Celebrations and Events	513.37
Race Registration Subsidy	2,000.00
	2,513.37
<b>Total 61000 · Membership Expense</b>	2,513.37
<b>67200 · Safety / boat maintenance</b>	
Repairs and Maintenance	
Fleet Repairs and Maintenance	1,072.83
	1,072.83
<b>Total Repairs and Maintenance</b>	1,072.83
<b>Total 67200 · Safety / boat maintenance</b>	1,072.83
<b>Total Expense</b>	7,351.37
<b>Net Ordinary Income</b>	7,571.15
<b>Other Income/Expense</b>	
<b>Other Income</b>	
<b>80000 · Non-regular Revenues</b>	
80020 · Trust Funds for Club/Members	10,141.00
	10,141.00
<b>Total 80000 · Non-regular Revenues</b>	10,141.00
<b>Total Other Income</b>	10,141.00
<b>Other Expense</b>	
<b>110000 · Other</b>	-87.32
<b>90000 · Reserve expenses</b>	
90010 · Fleet - Dragon Boat	5,013.25
90030 · Fleet - Equipment, Accessories	98.27
90050 · Home Base Dock	5,840.00
91000 · Dedicated Activities/Program	
91010 · Youth Program/Activities	14,084.27
	14,084.27
<b>Total 91000 · Dedicated Activities/Prog...</b>	14,084.27
<b>Total 90000 · Reserve expenses</b>	25,035.79
<b>Total Other Expense</b>	24,948.47
<b>Net Other Income</b>	-14,807.47
<b>Net Income</b>	-7,236.32